GOVERNMENT OF ANDHRA PRADESH
ABSTACT

Office Procedure-Revenue (DM) Department - Expenditure towards cost of certain Stationery and general items for the official use of Revenue (DM) Department- Sanction of payment for Rs.40,700/- Accorded – Orders - Issued.

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REVENUE(DM.OP)DEPARTMENT

G.O.Rt.No.70 **Dated:28.11.2023.**

Read the following:-

1.Letter No.REV10-13/51/2023,Rev.(DM)Dept.,dt.09.10.2023
2.Bills received from M/s Jyothi Stationery, Mangalagiri.

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ORDER:-

In the reference 1st read above, the Revenue (DM) department have given work order for supply of (18) stationary items to M/s Jyothi Stationery, Mangalagiri. Accordingly, they have supplied (18) items worth of Rs. 40,700/- (Rupees Forty Thousand Seven Hundred Only) and submitted a bill for an amount Rs.40,700/- for arranging payment vide reference 2nd read above.

2. Government after consideration hereby accord sanction for payment of Rs. 40,700/-(Rupees Forty Thousand Seven Hundred Only) to M/s Jyothi Stationery, Managalagiri towards supply of the following stationary and general items for the official use of Revenue (DM) Department, AP Secretariat, Velagapudi.

Si.No	Name of the Items	Quantity	Rate	Amount
1	A4 Xerox paper	30 Bundles	310	9300.00
2	Legal Xerox paper	40 Bundles	365	14600.00
3	Stapler small	1 Box	930	930.00
4	Fevistics	1 Box	800	800.00
5	L. Folders (SF)	150 Nos	17	2550.00
6	L. Folders(A4)	150 Nos	15	2250.00
7	Stapler pins small	2 Box	250	500.00
8	TR Books	5 Nos	75	375.00
9	Pens Blue,Black,Green, Red	Each Two packets	100	800.00
10	Tissue Papers	3 Nos	75	275.00
11	Tappal Registers (Long)	4 Nos	485	1940.00
12	Long Books	4 Nos	450	1800.00
13	Stamp Pads	4Nos	60	240.00
14	Mouses	2 Nos	400	800.00
15	Pencils	2 Box	500	1000.00
16	Erasers	1Box	200	200.00
17	Plastic Water Bottles	12 Nos	70	840.00
18	Envelop Covers	2 Sets	750	1500.00
TOTAL				Rs.40700.00

(P.T.O)

3. The amount of expenditure sanctioned in para m(2) above shall be debited to the following Head of Accounts:- "MH 2245 – Relief on Account of Natural Calamities – 80 – General –MH-001 – Direction and Administration – SH(01) – Head Quarters Office –130 – Office Expenses – 135 – Consumables/ Stationery Employees".

4. The Revenue (DM.OP) Department are requested to draw and credit the amount in favour of M/s Jyothi Stationery, Mangalagiri and disburse the same at an early date, after TDS payable to IT Department.

5. This order does not require the concurrence of Finance (FW) Department as per orders in force.

G.SAI PRASAD
SPECIAL CHIEF SECRETARY TO GOVERNMENT (DM)

To
The Revenue(DM.OP/Claims)Department.
The Deputy Pay & Accounts Officer, A.P. Secretariat, Velagapudi.
M/s Jyothi Stationery, Mangalagiri.
SF/SC.

//FORWARDED:: BY ORDER//

SECTION OFFICER